

**TERMS OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDER FOR THE RENDERING PRIVATE SECURITY SERVICES AT VARIOUS GUARD POSTS FOR THE LIMPOPO DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE FOR A PERIOD OF THIRTY-SIX (36) MONTHS UNTIL 2024/27 FINANCIAL YEARS.**

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- ✓ All Joint Ventures and Consortium must submit **INDIVIDUAL** personal and company documents referred to in 'ii' below.

i. The Request for Bid (RFB) document is made up of the following SBD forms:

- SBD 1: Invitation to bid
- SBD 3.1: Pricing schedule – firm prices
- SBD 4: Declaration of interest
- SBD 6.1: Preference Points claim form I.T.O. the Preferential Procurement Regulations 2022.

**NB. Service providers MUST ensure that all SBD forms are completed in FULL and signed by the company directors or authorized representative. Forms not completed in full and not signed will automatically disqualify the bidder.**

ii. Administrative Evaluation Criteria:

- a) Submission of bid document in its original form (refers to every page of the bid document as originally purchased).
- b) Completion of bid document must be in black ink.
- c) Attachment of company's registration certificate. (Submit Certified Copy not older than 3 months) not certified copy of copied document.
- d) Attachment of company's directors/shareholders certified ID copies (not older than 3 months) not copy of copied document.
- e) No usage of correct of fluid eg. Tippex.
- f) Cancellation on price is not allowed. (Price amount must be clearly written).
- g) The bidders must submit verification certificates issued by SANAS accredited agencies.



## employment & labour

Department:  
Employment and Labour  
REPUBLIC OF SOUTH AFRICA



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### UNEMPLOYMENT INSURANCE FUND COMPLIANCE CIRCULAR NO. 2B/2022

TO: ALL GOVERNMENT DEPARTMENTS  
ALL STATE AGENCIES  
ALL ORGANS OF STATE  
ALL BUSINESSES (PUBLIC AND PRIVATE)  
ALL NON-PROFIT MAKING ORGANISATIONS

### INTERIM SUSPENSION OF ISSUING AND REQUIREMENT FOR COMPLIANCE CERTIFICATE AND TENDER LETTER AS PROOF OF COMPLIANCE WITH THE UNEMPLOYMENT INSURANCE ACT 63 of 2001

The UIF compliance certificate issued by the UIF to employers who are found to be compliant with the UIF legislative requirement, serves as a proof that the employer complies with the requirements of the UIF legislation, in particular the UI Act 63 of 2001 and the Unemployment Insurance Contributions Act 4 of 2002.

The Unemployment Insurance Fund ("the UIF") has taken a firm stance that Compliance with the UIF legislation is non-negotiable for companies that intent to and/or doing business with UIF, Government Departments, State Entities, Organs of State and Companies in the Private space.

Notwithstanding the above, the UIF has taken a resolution, in the interest of the country's economic recovery initiatives and Government's drive to service delivery, that:

1. From the date of signature of this **Circular NO. 2B/2022**, as an interim measure, suspends the issuing and the requirement from Companies for a Compliance Certificate and/or a Tender Letter as proof of compliance with UI legislation, and as a condition for doing business with the UIF, Government Departments, Public Entities, Organs of State and Private Companies.
2. The UIF will always be at hand to assist Companies with their UIF compliance obligations.
3. Employers and of Companies who are found to be non-compliant with the UI Act will be processed through the Enforcement mechanism within the Inspection and Enforcement Services branch of the Department of Employment and Labour.
4. This circular shall remain in place until formally withdrawn by the Unemployment Insurance Commissioner on Notice.
5. This circular No. 2B/2022 replaces Compliance Circular No. 02/2022 issued on 23 March 2022.

  
Mr T Marupane  
Commissioner  
Unemployment Insurance Fund

Date: 06/04/2022